



INFORMATION FOR BIDDERS

Bid Number: TEN/AD/2015/017

Bid Submission Date: 02/07/2015 1100hrs

Bid Submission Address: AASANDHA COMPANY. LTD.
FEN BUILDING, 3RD FLOOR,
AMEENEE MAGU, MALE'

Aasandha Company Ltd. is seeking bids to buy a vehicle for the company. Please ensure that all bids comply with the instructions, failure to comply with the instructions may result in disqualification of bid.

General Instructions

If party wishes to clarify more information, you may join information session held at Conference room of Aasandha Company Ltd on 29th June 2015 at 11:00 hrs.

Submission of Bids

- Bids should be submitted on paper by a representative of the vendor at the designated time and location. No electronic or faxed Bids will be accepted.
- Price Bid page(s) should be signed/stamped by the vendor.
- Bids which do not comply to the mandatory requirements specified in this document will **not** be considered for final evaluation.
- All prices must be stated in Maldivian Rufiyaa, and must include any taxes and other charges.
- All bids must be submitted in a sealed envelope.
- Company profile (including Company registry, Import license, GST registration certificate), Company's financial statement for the year 2014, along with related past experience should be included in the proposal.
- The envelopes must bear the name of the company submitting the bid, and must be addressed to the bid submission address indicated below.

- All Bids should be addressed as follows:

Ahmed Nadheem
Manager – Corporate Affairs
AASANDHA Company Ltd.
FEN BUILDING, 3rd FLOOR, 20375
AMEENEE MAGU, MALE'
BID REFERENCE: TEN/AD/2015/009

Bid Submission Meeting

- All vendors are allowed to present Bids at the closing time specified below. Attendance at the clarification meeting is a requirement to qualify for submission of a Bid.
- Bids should be submitted on **02nd July 2015 at 1100hrs** at the following location.
AASANDHA Company Ltd.
FEN BUILDING, 3rd FLOOR, 20375
AMEENEE MAGU, MALE'
Tel: 3011418 / 3011464
- Vendors are advised to arrive early for the Bid submission meeting, as vendors will **NOT be allowed** to submit any Bids after the time specified above.
- Vendors will be required to fill out the attendance form and note their prices at the Bid submission meeting. For this reason please ensure that all Bids clearly identify the total price.

Other Important Information

- Bids will be evaluated and awarded according to the evaluation guideline.
- Bids should be valid for at least 30 days from date of submission.
- Please note that vendors who do not provide easily viewable total cost may be disqualified and price will not be noted.
- Please note that vendors who do not provide a cost at time of opening the bid may be disqualified and price will not be noted.
- Vendors have to bid for complete work; any bids which only quote for part of the work will be disqualified from the section.

Total of 100 Points are awardable. Broken down as follows:

Price	60% ((lowest price / quoted price) * 0.60)
Warranty	10% ((quoted months / maximum quoted months) * 0.10)
Manufactured date	20% ((quoted year / latest year) * 0.20)
Delivery Period	10% ((minimum delivery period / quoted period) * 0.10)

Delivery of Items and Penalties

- Counting of delivery dates will start on the day the bid is awarded and award agreement is handed over to the vendor.
- Delivery period should be stated in calendar days, inclusive of weekends and public holidays (not only working days).
- If delivery deadline falls on a working day (Sunday-Thursday) latest delivery time should be 4:00pm.
- If delivery deadline falls on a public holiday delivery deadline will be extended to next working day 4:00pm without penalty.
- Vendors who bid must agree for free doorstep delivery to any location in Male'. Vendors must also agree that an order may be split up for delivery to multiple locations in Male'. (eg: 10 units to one location, 10 units to another location in Male') if requested by AASANDHA Company Ltd.
- Failure to deliver within set deadline will result in the following penalties.
 - **1.5%** of total section price as awarded will be deducted per day starting on the date after delivery deadline date.

- Delivery delays longer 14 days will result in bid-cancellation as non-delivery of items.
- If bid is cancelled due to non-delivery, vendor may be disqualified from future contracts and purchases due to non-performance by the Purchase Committee for a period of 03 months maximum.
- Vendor may apply for an extension of delivery date in writing stating the reasons for extension. AASANDHA Company Ltd. will provide the response to the request in writing as well.
- Extended deadlines are still subject to price deduction but exempt from cancellation.

Vehicle Specification

Drive System	Front
Steering	Right
Doors	5
Body Type	SUV
First Registration	less than 4 year
Manufacture Year	less than 4 year
Displacement	Less than 2.0 cc or Hybrid
Transmission	Automatic
Fuel	Petrol
Mileage	less than 20,000km
Capacity	5 People
ABS	Yes
Engine brand	Toyota / Suzuki / Nissan / Mazda / Honda
Driver and front passenger front-impact SRS airbags	Yes
Seatbelts	Yes
Auto adjustable rear view side mirrors	Yes
Front headrests	Yes
Rear headrests	Yes
Reverse parking sensors	Yes
Headlights with manual leveliser	Yes
Front & Rear wipers	Yes
Rear windscreen demister	Yes
Reversing Camera	Yes
Electronic Power steering	Yes
Power windows	Yes
Wheel	Normal
Warranty	Minimum 12 months for Engine
Delivery Period	Maximum 07 Days
Color	Black / White / Red

Only the proposals which fulfills specifications will be accepted.
 Bid winning party's vehicle will be inspected by the company.

Thank You